

Congratulations on qualifying for the 2018 NE FIRST District Championship



With [64 teams in attendance](#), it will be a packed event and an incredible weekend at Boston's Agganis Arena!

We have captured the most critical information from our 30 page welcome packet into this email - please read through it carefully and share with your team and others attending the event.

Please be sure to carefully read all of this information, and email us if you have any questions.

LOCATION	PARKING Load In & Parking Map	CONTACT INFO
<p>Agganis Arena 925 Commonwealth Avenue, Boston, MA 02215 Directions</p> <hr/> <p>Team List</p> <p>Pit Size: 9x9' Practice Field: Half Field Machine Shop: NASA Trailer</p> <p>Printed Team Roster Required for Team Registration: No Consent & Release Forms</p>	<p>Cars: \$15 Daily Parking Garage attached to Agganis Arena *6ft 6in clearance* Or overflow lots marked on the Load In & Parking Map *NO OVERNIGHT PARKING*</p> <hr/> <p>Trailer & Bus Parking: <u>Limited Space Available:</u> Teams with these needs must reach out directly to BU Parking & Transportation Dept for direction: Parking@bu.edu or 617-353-2160</p> <hr/> <p>*DO NOT STOP buses or any vehicles on Comm. Ave, use one of the side streets highlighted on the Parking Map to unload and load team vehicles</p>	<p>Event Chairs: Kyle Henry: khenry425@gmail.com Kristine Atiyeh: Kristine.atiyeh@gmail.com</p> <p>Judge Advisors: Candida Desjardins: cdesjardins@seaperch.org Jon Mittleman: jsmittelman@gmail.com</p> <p>Volunteer Coordinators: Colleen Shaver: colleen.shaver@gmail.com Kevin Borer: kborer22@gmail.com</p> <p>Regional Directors: Scott Heaton: sheaton@nefirst.org Steve Cremer: scremer@nefirst.org Carol Scully: cscully@nefirst.org</p> <p>NE FIRST Director: Bruce Linton: blinton@nefirst.org (508) 846- 0878</p>

LOAD IN	Wednesday 4/11 - Arrive BEFORE 4:30 pm or after 5:30pm	Load In Map
Anytime - 4:30pm	Teams get in queue for 5:00pm load in	
	If you arrive after 4:30pm, you will not be able to access load in zone until 5:30pm	
5:00pm	Load in for pre queued teams begins, Pits, Registration and Inspection open	
4:30pm - 5:30pm	NO ACCESS TO GARAGE & LOAD IN ZONE FOR TEAMS	
5:30pm - 10pm	Teams load in area re-opens	
Load In Map	DO NOT STOP on Comm Ave to unload any vehicles, please use nearby side streets -Bring carts for quick easy load in - Have team members at the dock ready to load in	

EVENT SCHEDULE

Subject to change.

All times are estimated based on flow of rounds.

WEDNESDAY 4/11: Load In

Any Time-4:30pm	Teams get in queue for 5:00pm load in
4:30 - 5:30pm	NO TEAM ACCESS TO GARAGE & LOAD IN ZONE - BU staff empty out of garage
5pm	Load in for pre queued teams begins, Pits, Registration and Inspection open
5:30pm	Load in area re-opens
10:00pm	Pits & Venue Close

Robots, tool chests, and any other large heavy items may only be brought in via the loading dock - tote bins and hand held items may be safely brought in by team members at the front doors

Practice Field 7pm

Practice Matches ~8pm Field Pending- Filler Line Only

THURSDAY 4/12: Practice & Start of Qualifications

8am	Pits, Machine Shop, Inspection Open
8:30 - 9:30 am	Driver's Meeting, Field Calibration & Measurements
9:30am	Practice Matches Start
12pm	Lunch
12:15pm	Chairman's Interview Sign Ups
1pm	Qualification Matches Start
7:00 PM	Qualification Matches End
8pm	Pits & Venue Close

Friday 4/13: Qualification Matches & Judging

8am	Pits, Machine Shop, Inspection Open
8:30am	Opening Ceremonies
9:00am	Qualification Matches Start
9:00am - 4:00pm	Engineering Inspiration & Rookie All Star Displays and Interviewing
12pm	Lunch
1pm	Qualification Matches Resume
~5:45pm	Qualification Matches End - Closing Ceremonies
6:30pm	Team Social at Agganis & BU FitRec
7pm	Pits & Venue Close for Competition

Please be respectful of pit & venue closing times, we are unable to allow teams to stay late in their pit or the concourse area.

Saturday 4/14: Qualification Match

8am	Pits, Machine Shop, Inspection Open
8:30am	Opening Ceremonies
9:00am	Qualification Matches Resume
9:00am	Advancement Meeting - FIRST Championship Detroit with RD Carol Scully
9:00am - 1:00pm	Engineering Inspiration & Rookie All Star Displays and Interviewing
10:30am	NE FIRST Alumni Social
12:15pm	VOTY & WFA Awards
12:30pm	Alliance Selection
12:45pm	Lunch
1:45pm	Playoff Matches Start
4:30pm	Awards Ceremony
6:30pm	Pits & Venue Close

AGGANIS ARENA POLICIES

- No overnight parking in the garage or on the streets (per town of Brookline law)
- **Bus and Trailer Parking** must be arranged by teams ahead of time with **BU Parking & Transportation Dept** : Parking@bu.edu or **617-353-2160**
- All bags will be searched upon arrival - No outside food is permitted
- Sealed or empty water bottles are permitted and can be refilled throughout the event inside the venue
- Teams can only hang signage/banners off of concrete walls. **They can not block any section numbers**
- **Handicap Access:** if your team will need handicap accessible seating and elevator access to get from the stands to the pits, please contact our event chairs ahead of time so we can best accommodate your team

TEAM SOCIAL Friday, 4/13 : 6:30-8:30 pm

Play for real with a POWER UP-inspired team social! Video games, board games and lawn games will be available to teams in the Agganis Arena venue and next door at the Boston University Fitness & Recreation Center. The main event will be a Mario Kart tournament played on the big screen by the POWER UP Arcade game field!

Time: 6:30-8:30 p.m.

Location: New England DCMP Arcade, Agganis Arena and BU FitRec Center

- To sign your team and members up, please fill out **this form** <https://goo.gl/forms/ml13mnadl8h29wfy1>
- Two mentors are required to attend with their team
- If you have any questions please contact Sam Lipscomb: sam.lipscomb@gmail.com

AWARD INTERVIEW SIGN UPS: Thursday 4/12
: 12:15 pm

Judge Advisor - Candida Desjardins: desjcm14@gmail.com

Chairman's Award Interviews:

- Thursday 4/12: Sign up at 12:15 pm at Pit Admin
- Interviews will take place Friday 4/13 throughout the day

Please send one team representative at 12:15pm to sign up

Engineering Inspiration & Rookie All Star

Tentative Display Times:

- Friday 4/13: 9am -4pm
- Saturday 4/14: 9am - 4pm

The award interviews for teams not competing with a robot will take place Saturday morning

REPORTING A MEDICAL AND NON MEDICAL INCIDENT

Medical Incidents:

- Notify a volunteer or event staff -EMTs will be available throughout the event
- Medical Incident Reports will be filled out by event staff once medical attention has been provided

Non Medical Incident:

If at any point during the event you have an issue or concern, please ask to speak with Committee Chairs Kyle Henry, Kristine Atiyeh or a Regional Director. - If anyone states that they feel threatened or uncomfortable because of verbal abuse, inappropriate contact, or other negative behaviors that are not in the spirit or event rules of *FIRST*, we ask that you complete a Non-Medical Incident Report to formally document the event.

[Non-Medical Incident Forms](#) are kept at the Pit Admin area and may be completed anonymously. Pit Admin staff will be available to help complete the form. Once the form is completed, it should be turned in to Pit Admin, who will take the process from there. **It can also be filled out remotely [online](#) and submitted to safetyFIRST@firstinspires.org.**

REGISTERING FOR *FIRST* CHAMPIONSHIP IN DETROIT

We will have the final NE *FIRST* District Rankings available shortly after the Awards Ceremony on Saturday with the list of teams who qualify for the *FIRST* Championship.

- There will be a separate dedicated table set-up in the pit area for teams earning a spot to the *FIRST* Championship in Detroit to compete with their robot to obtain their shipping information packet.
- This packet is only available to teams that have accepted or plan to accept the invitation to the *FIRST* Championship in Detroit and know that they are going.
- Teams will take their robot from DCMP back to their build space and pack the robot up into a crate that meets the specifications found here: <https://www.firstinspires.org/resource-library/frc/robot-transportation>
- Teams will then follow the instructions in the packet received at DCMP

Carol Scully will be holding an Advancement Meeting - *FIRST* Championship Detroit , on **Saturday 4/15** after Opening Ceremonies **at ~9am** to inform teams on how to prepare for the *FIRST* Championship.

If you have questions, please email CT Regional Director Carol Scully: cscully@nefirst.org

PLEASE REMEMBER TO BRING	SOCIAL MEDIA & WEBCAST
<ul style="list-style-type: none">• Safety Glasses for all team members• Robot Lockup Form, Cost Accounting Worksheet• Printed Team Roster for Check In• Review FIRST Rules & Expectations	<ul style="list-style-type: none">• Twitter: www.twitter.com/NE_DCMP• Facebook: https://goo.gl/d2WQQU• Webcast: https://www.twitch.tv/nefirst_blue• Team List: https://frc-events.firstinspires.org/2018/NECMP

Please make sure you pass this information along to the appropriate people on your team! Again, please be respectful of all teams. We are excited to have 64 of our 209 NE *FIRST* teams in attendance! We will need everyone to be accommodating and flexible to ensure everyone's experience is a positive one.

Final Reminders:

- **Arrive prior to 4:30pm to queue for your 5pm venue load in** - team vehicles will not have entry to the parking garage/lot from 4:30pm - 5:30pm
- **Contact BU for bus or trailer parking by** reaching out directly to **BU Parking & Transportation Dept** : Parking@bu.edu or 617-353-2160
- **Email the Committee if your team needs Handicap Access:** kristine.atiyeh@gmail.com / khenry425@gmail.com
- **Print and bring your team roster to check in on Wednesday 4/11**
- We ask that people **refrain from bringing backpacks and extra items on Saturday** to keep seats open for teams and spectators to sit in

Thank You,

[Kristine Atiyeh](#) & [Kyle Henry](#) : 2018 DCMP Co-Chairs

2018 NE *FIRST* District Championship Planning Committee